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STUDENTS' HANDBOOK

Sweet Briar College

1918-1919



PRESENTED BY THE

**Young Women's Christian
Association**

COLLEGE CALENDAR

1918

September 17th—First semester begins. Registration of new students.
September 18th—Registration continued.
September 19th, 8:30 A. M.—Academic year begins.
October 25th—Founder's Day.
November 28th—Thanksgiving, a holiday.
December 20th, 12:00 M.—Christmas recess begins.

1919

January 7th, 8:30 A. M.—Lectures and class work begin.
January 20th—Mid-year examinations.
January 28th—Second semester begins.
March 21st, 12:00 M.—Spring recess begins.
April 1st, 8:30 A. M.—Spring recess ends.
June 1st—Baccalaureate sermon.
June 3rd—Tenth annual commencement.

To the Incoming Student

To you, the "new girls," we the "old girls" of Sweet Briar College give in this little volume our welcome to Alma Mater. We are glad to know you have chosen to spend a year with us. We hope that it will be a splendid, happy year of working together in real friendliness for our beloved Sweet Briar. We know that it will be an important year in national and international circles and that we will be expected to come forward for a bigger share in the world task. We did not disappoint expectations last year, we out-reached them and it shall be so again. We the "old girls," feel sure that it will be so, because we shall have the added strength of your fine new inspiration and enthusiasm. We shall always be ready to help you in any difficulty, we want to save you from the mistakes that we have made. Do not be afraid of us "old girls," count on us as your first friends.

"How-do-you do, new girls. Welcome to Sweet Briar!"

THE YOUNG WOMEN'S CHRISTIAN ASSOCIATION

OFFICERS FOR 1918-1919

| | |
|---------------------|------------------|
| PRESIDENT..... | Dorothy Neal |
| VICE-PRESIDENT..... | Gwendolyn Barret |
| SECRETARY..... | Marian Shafer |
| TREASURER..... | Rosanne Gilmore |

Chairmen of Committees

| | |
|-------------------------|-----------------------|
| EXTENSION..... | Elizabeth Eggleston |
| SOCIAL SERVICE..... | Mary Virginia Crabbs |
| RELIGIOUS MEETINGS..... | Caroline J. Shaupe |
| MEMBERSHIP..... | Gwendolyn Barret |
| FINANCE..... | Rosanne Gilmore |
| VOLUNTARY STUDY..... | Florence Ives |
| SOCIAL..... | Virginia Jane Merrell |
| PUBLICITY..... | Fannie Ellsworth |

Advisory Committee

REV. THOS. LEWIS, Chairman

MISS JOSEPHINE P. SIMRALL
MISS ELIZABETH JOHNSTON
MISS ELLA P. SMITH
MRS. HUGH WORTHINGTON
MRS. WM. B. DEW
MRS. A. HILLS

You are cordially invited
to attend the

Opening Reception

given to the new students
by the

Young Women's Christian
Association

Saturday, September the 21st
at eight o'clock, p. m.
in the Refectory

PRACTICAL WORKINGS OF THE ASSOCIATION

What Each Committee is Doing

THE SOCIAL SERVICE COMMITTEE

This committee has in charge two of the most vital features of our local Association work—the Sunday school and the meetings and classes for the waitresses of the college.

During the past two years the work of the Sunday School has branched out until no longer is it simply a place of worship and religious instruction on Sunday afternoon, but a vital center of community interest, whose work goes on every day of the week. Clubs for instruction and entertainment have been organized among the women of the place, the boys and girls and the tiny tots. The little yellow building back of the college is no longer adequate to meet in the slightest degree the needs of the work. A campaign, vigorously launched by the little Sunday school itself has so far succeeded in the initial construction and equipment of a new building, just back of the tea-house, christened “The Neighborhood House.”

Devotional meetings are held on Sunday evenings in the Chapel for the waitresses. Although these services are primarily song and prayer services, Scriptural passages are discussed and a systematic study of the Bible is pursued. During the week,

academic classes in English, Rhetoric, Mathematics, History and Hygiene are conducted by students. A prolonged and rosy dream of our Association which may find realization in the coming year is the organization among the waitresses of their own Young Women's Christian Association.

There is loads of room in the Social Service Committee for your actual help and untiring coöperation. It is an interesting, vital work. We know you will like it.

THE EXTENSION COMMITTEE

The Extension Committee has charge of the Indian Mission and the poor people on the estate. About three miles from Sweet Briar in the foothills of the Blue Ridge Mountains, there live several hundred people of mixed Indian, White, and Negro blood. They have had few advantages, for the prejudice of the white people, and their dislike of the Negroes have held them back. They have inherited the physical weakness and the unprogressiveness which go hand in hand with physical degeneration.

The county has supplied the children of the neighborhood with one teacher for six months out of the year. The Episcopal church and the Sweet Briar Association support the worker for the other six months of the year. She teaches school in a two-

room cabin with an average attendance of forty pupils. The girls on the committee walk or ride over to the Mission once a week to teach the older girls and boys and to play with the younger children. At Christmas and Easter the committee plans good times for the youngsters.

Under the direction of Mrs. Dew, the advisory member of the committee, the poor people on the campus are supplied with food and clothing and are occasionally visited. The County Almshouse about six miles beyond Amherst is the object of much careful planning by the committee for the coming year. Regular visits will be paid the inmates and definite arrangements made for their comfort and entertainment.

If you can teach domestic science, manual training or kindergartening or love to make people well, warm, and happy, there is a place on this committee open to you.

THE VOLUNTARY STUDY COMMITTEE

This committee has charge of the voluntary study classes in Bible and World Citizenship. These classes meet once a week for an hour and follow definite courses of study. They are in the main, discussional groups led by students older than the members of the group.

Extensive plans have been worked out by this committee for the work of 1918 and 1919. Since we have no

Sunday School and Bible study is not a requirement of the curriculum, every girl is expected to join a Bible or World Citizenship class. The Bible and World Citizenship classes will continue during both semesters and when one course is completed (a period of eight weeks) a student is expected to transfer into another course. No one can afford to miss the opportunity of belonging to one of these live discussion groups of the big problems of the world situation. We, as a nation are facing a world problem, which we as students must understand as thoroughly as possible.

THE RELIGIOUS MEETINGS COMMITTEE

This committee arranges for the regular Sunday night meetings of the Association and the daily prayer services in the various dormitories just before "light-bell." The committee appoints leaders, who are sometimes students, sometimes members of the faculty, and often visitors from other divisions of the Association. It provides special music on all occasions. To give the students something to think about and act on—interesting, sound, and vital—is the big task of the Religious Meetings Committee.

THE MEMBERSHIP COMMITTEE

The aim of this committee is to gain new members for the Associa-

tion and to try in every way to vitalize the connection of each member with the Association.

The members of this committee in coöperation with the Social Committee write a letter of welcome to each incoming Sweet Briar student, send her the Students' Handbook, meet her when she arrives in the fall and try to make her first impression of college a pleasant one. The Sweet Briar Ribbon (rose and green) Girl is your friend every time. Do not hesitate to ask her anything about which you wish to know.

Early in the fall, the committee makes a systematic canvas of all the students and faculty, for the purpose of interesting them in the work the Young Women's Christian Association is doing, and inviting them to support that work by joining the Association. A card catalogue of Association members, recording their activity in Association work, is kept by the Membership Committee.

Get your name on the card as an *active* member!

THE SOCIAL COMMITTEE

The Social Committee tries to unite all the students in a very real fellowship, to be of service to the Association and to the college. It considers the good times for the individual, and the best life for the highest development of those in the student community.

This committee has charge of the reception given by the Association to the new students at the opening of the college year. It manages the Y. W. C. A. bazaar and the annual musical comedy or light opera. This year the latter was so successful that the manuscript was requested and it was repeated with even greater success at the opening of a Hostess House in Mississippi. This committee always assists the Membership Committee in meeting the new girls and in bringing them into the atmosphere of the Association. The entertainment of all Association guests is provided for by the Social Committee.

If you like to meet new people and have the gift of showing others a good time, volunteer for active service on the Social Committee.

PUBLICITY COMMITTEE

It is this Committee which keeps our Association in touch with the Association work in other fields. It helps other colleges and city Associations to solve their problems by showing them just how we have worked out the same problem. It teaches us the method by which following the tried example of others we may succeed.

It is also the purpose of this committee to nominate and enroll students for conventions and summer conference delegations, to procure and

distribute information concerning these conferences, and to arouse interest and make all necessary arrangements for the delegates.

The second-hand book store and the Association library are operated under the direction of this Committee. The posters for the Sunday evening meetings and all special meetings of the Association are put up by the poster sub-committee of Publicity.

THE FINANCE COMMITTEE

The Finance Committee is responsible for a judicious disbursement of the funds of the Association. At the beginning of each Association year, a budget is made out, in which the receipts and expenditures are estimated, and it is the aim of the Committee to uphold the budget during the remainder of the year.

“Systematic Giving,” an envelope system by which each girl is enabled to contribute as she feels able to the financial support of the Association, has been placed under the Finance Chairman. A systematic gift from the month’s allowance, as the student’s personal sacrifice, is customary.

Ways and Means by which an extra dollar may be raised for the Association is also listed under Finance. This Committee has charge of the sale of chocolate and oranges in the dormitories and “hot dogs” or light

refreshments in Domestic Science laboratory on afternoons when the tea-house is not open.

The funds of the Finance department are divided between running expenses, college charities and Home and Foreign Missions.

Are you a mathematics shark? Do you like to buy and sell? Are you bubbling over with plans to make money? There's a place for the energetic business girl on the Finance Committee.

THE INDIAN MISSION

About four miles west of Sweet Briar there is a scattered colony of several hundred people of mixed Indian, negro, and white blood. Tradition says that a tribe of Indians, on its way to Washington to tell its troubles to the Great White Father, detached its more quarrelsome members, and moving on, left them to shift for themselves. They settled in the mountain caves about six miles from Amherst, and intermingled with the whites and negroes of the vicinity. Today their descendants live in cabins in the most primitive and squalid conditions, few of them owning even the scrubby patch of ground in front of their cabins, where they raise a bit of corn or a few vegetables. Most of them, men, women, and children, are day laborers on the surrounding farms.

Some years ago, through the untiring efforts of Mr. Arthur Gray, a little church was built in the approximate center of the region occupied by the Indians. At the same time a tiny mission house and a two-roomed schoolhouse were erected, Sweet Briar furnishing the funds for one of the buildings.

Since that time services have been held semi-regularly in the church by Amherst ministers, and a Sunday School has flourished. A missionary has resided at the mission, and has taught "readin', writin', and 'rithmetic," and, to the best of her ability, standards of Christian living.

Hitherto school has been held in only one of the rooms, but in the fall of 1917 the Sweet Briar Y. W. C. A. equipped the second room with the things necessary for a simple, sanitary kitchen and workroom. Every week when the weather permits, a party of Sweet Briar girls walks over and conducts simple classes in cooking, sewing, and kindergarten work. Amherst has just installed a domestic science teacher for the public schools of the county, and once a week she holds classes in the various branches of domestic science, at the mission.

The ultimate aim of the Y. W. C. A. is, in coöperation with state and county authorities, to establish an industrial school, where the girls can learn cooking, sewing, poultry rais-

ing, and the care of a home; and where the boys may learn farming, gardening and practical carpentry. Above all, it is desired to teach practical Christian ideals of living.

At present the school is greatly handicapped. The children go home and forget in their squalid surrounding the lessons of cleanliness and order they have learned during the day. Even when they begin to be influenced by the school life, they are taken away and placed as laborers in the field. One of the most serious obstacles in the way of the growth of the mission is that it owns no land. We hope that this may be remedied in time.

The Indian Mission is one of the most interesting fields for social service to be found in the State. The problem is, indeed, a knotty one. A race scorned by the white and scorning the negro, a people with the mental, moral, and physical weaknesses of all three races, is, indeed, a responsibility to Sweet Briar, Amherst County, and the State. To all who will avail themselves of it, it offers an unlimited opportunity for service.

THE SUMMER CONFERENCE AT BLUE RIDGE, N. C.

Blue Ridge, in the heart of those glorious North Carolina mountains, is an inspiration and a glorious opportunity in itself. But Blue Ridge

with a Young Women's Christian Association conference is the most wonderful experience in the life of any girl who is privileged to be one of the delegates in attendance. In the midst of nature, nature and God come very close to the hearts of those earnest girls and leaders, and the mountain top at Blue Ridge comes to mean to them something so beautiful, so sacred, that it is almost a shrine in their hearts.

But it isn't a "goody-goody" place. Oh, dear me, no! All morning we go to Bible and Mission study classes, technical councils and committee meetings. Long hikes, tennis, basket-ball, track and swimming under the supervision of the Recreation Committee, take up our afternoons. After dinner, we gather on the steps of Robert E. Lee hall, sing our college songs, and wave our banners. At eight o'clock, we have general assembly in the auditorium and some great religious speaker addresses us in the most interesting, practical way on those questions which lie deepest and are most vital in our Christian life.

After we have been to Blue Ridge we are proud that we are Christians, just as proud as that we are Americans. And we are proud that we are members of the Young Women's Christian Association, the greatest army of girls in the world, and, although we may not be in the trenches

in the front line of battle, we are doing all we can to keep the best fit there, and we are proud of them and of our Association. Blue Ridge does all this for us and more. As Miss Condé told us last year, it is the spiritual dessert to a hearty dinner, and it tastes mighty good!

After the months of hard work in college, ten days at Blue Ridge in the early days of June, is a peaceful, happy vacation. As new students about to become members of our Association, we want you to feel that Blue Ridge is as much yours as ours. Identify yourself with some active phase of Association work, then come to Blue Ridge and tell the other Southern College girls just what Sweet Briar is doing. Keep the conference in mind throughout the year. Plan your finances so there will be enough left from the college year for the best finish any year could have, ten days at Blue Ridge!

S. F. WAR FUND

Students' Friendship War Fund!

Of what does that phrase make you think? Seven thousand dollars? Promotion committee? Bulletin board? Mr. George Irving? Whatever you may think at the moment, doesn't it at the last analysis mean simply that Sweet Briar took its place with the other colleges of the nation and gave what it could to the men who are giving all for it?

When the delegates returned from the setting-up conference in Richmond and the rumor circulated that Sweet Briar might attempt a five-thousand-dollar goal, enthusiasm was at a low ebb and wise heads shook soberly. A vigorous educational campaign—achieved through a promotion committee whose zeal for the cause never wavered for an instant, through an unexcelled bulletin board service, and through speakers, who had first hand knowledge of the conditions the fund would relieve—brought the entire campus into sympathy and understanding. Five thousand dollars remained a big sum, but Sweet Briar as a whole realized that it must, it could, and would give to the utmost. Pray that the utmost would be at least five thousand dollars!

Mr. George Irving, National Executive of the Fund, addressed the college on Sunday, November 11th. One hour afterwards pledges passed the coveted high-water mark and in a day seven thousand was reached! Before college closed for the Christmas holidays every dollar was paid! Every member of the college community had taken her share in the

college privilege and responsibility. Each loves Sweet Briar as she has never loved it before. She in Sweet Briar and Sweet Briar in her have demonstrated that she is a true unit of that world democracy for which our nation fights today!

And New Girls, we shall have our own S. F. War Fund this very Fall!

V. W. C. A. CABINET POLICY FOR 1918-1919

MOTTO: "Whosoever ye do, do all to the glory of God." I Cor. 10, 31.

1

We, as a Cabinet, realize that our supreme strength lies in the reality to us of Christ as a Friend. Therefore, we determine to make Him our Friend, to help other girls feel Him as their Friend and then work together for His honor and glory.

2

The Cabinet believes that the greatest need of our college, is a deeper thoughtfulness on the part of each girl in college. This thought would result in a true estimate of the relative values of things, a balanced life which puts the right emphasis on the different phases of college life and develops true college spirit. To this end we will dare to stand for:

First: Loyal and unflinching sup-

port of the Associations in college, strict obedience to their regulations, and regular attendance at their meetings.

Second: Interested respect and response to the regulations of the Executive Department.

3

Inasmuch as we are the leaders in the spiritual life of our college community we determine:

To observe Sunday in such a way as shall show the college our real love for Christ and our reverence for the Lord's day.

To set a proper standard of conduct in chapel exercises.

To be regular and punctual in attendance on the Bible Study and World Citizenship classes, unless prevented by some reason which we can conscientiously give to Christ.

To stand against studying for our school work on Sunday.

To hold a Cabinet prayer group once a week where as a body we may bring our specific problems to God for solution.

To support to the best of our ability our regular Sunday evening services.

To bring out and train girls in real spiritual leadership, by watching carefully for powers of leadership in girls and by giving these girls such work to do as shall develop and consecrate these powers.

Inasmuch as we realize the Association is dependent not only upon the spiritual quality of the leaders but also upon their practical efficiency, we resolve:

To be regular and punctual in attendance upon the weekly meetings of the Cabinet and to regard these meetings as previous engagements.

To regard Cabinet meetings as confidential meetings where we may freely discuss any question.

To read intelligently each month our Association Monthly in order to be thoroughly equipped in our work.

To study the Association Handbook.

As individuals we pledge ourselves:

To spend as much time as possible daily with Christ in the study of our Bible and in prayer.

To keep strict watch over ourselves in all our activities and relationships.

To know as many girls in college as possible, and to be ready and willing to give each girl the best that is in us.

All the above resolutions howsoever difficult, we will carry out to the very best of our ability.

“Be ye transformed by the renewing of your mind, that ye may prove what is that good and acceptable and perfect will of God.”—Rom. 12:2.

HOW YOU CAN HELP

Be ACTIVE members! Constitutionally, active membership implies membership in a Protestant Evangelical Church, and the privilege, therefore, of serving as chairman of a committee, or officer in the Association. But here we would urge, by active membership, a real, live interest and concern in the workings and in every least undertaking of the Young Women's Christian Association. Girls, DON'T BE INDIFFERENT! It is more killing to an organization than the hostility itself which comes from an earnest conviction. Don't be a half-way member. Make us tell you all that you want to know, and above all—WANT to know!



The students of the Academy are invited to join with the college students in the work of the Young Woman's Christian Association.



Show your interest by an endeavor to attend every meeting regularly, and DO NOT COME ALONE. To try to interest others is the surest way to interest oneself.



Join the Bible and World Citizenship Classes. If you are more than interested in missions, attend the Stu-

dent Volunteer Meetings. We have a Band in our college which must grow this year.



Consider carefully your pledge to "Systematic Giving," our envelope system. Since there is no collection taken at the Chapel services, this is the one such opportunity that we have in college. We do ourselves injustice to acquire the habit of constantly receiving and spending, and never making the small sacrifice of a regular contribution. Don't give such a habit the chance to grip you! Do not pledge more than you will definitely be responsible for. It would not be being honest with yourself. Be prompt and regular in your monthly payment. Otherwise it is no longer "systematic," and will cause trouble somewhere.



LET US KNOW if you have any books or articles of furniture of which you would like to dispose. The second-hand bookshop will be glad to act as agent for you.



If you have any criticism of the Association, make them TO us and not ABOUT us. They may be a source of real improvement and progress in our work.

Carry the Association spirit of helpfulness and unselfishness with you throughout the week—to your tables, your classes, your roommates, and your play. It is not meant to be kept for Sundays!



CONSTITUTION YOUNG WOMEN'S CHRISTIAN ASSOCIATION, SWEET BRIAR COLLEGE, VIRGINIA.

Article I—Name

This Association shall be called the Young Women's Christian Association of Sweet Briar College.

Article II—Object

To bring girls to Christ, to train them in Christ, and to send them out for Christ.

Article III—Membership

SECTION 1—Any woman of the institution may become a member of the Association.

SEC. 2—In order to conserve the purpose of the Association, office-holding and voting power shall be vested in those members of the Association who are members of Protestant Evangelical Churches, and are thereby already committed to the purpose shall be known as electors.

SEC. 3—Any woman who contributes to the funds of the Association an amount not less than the regular membership fee, may be elected to honorary membership, and shall be entitled to such privileges as the Association may deem desirable.

SEC. 4—The membership fee shall be \$1.00 per annum.

SEC. 5—It shall be the duty of each member in all possible ways to advance the object of the Association, giving it its true importance in college life, both by her consistent personal life, and by any service which she may be called upon to render in the organized work of the Association.

SEC. 6—A member may be received from, or transferred to, any other Association affiliated with the Young Women's Christian Association of the United States of America which makes provision for such transfer and whose membership fee is not less than \$1.00 per annum. Such membership shall be considered valid until the expiration of the original membership.

Article IV—Officers

SECTION 1—The officers shall be a President, Vice-President, Secretary and Treasurer. The President shall be elected by ballot at the annual meeting held two weeks after the mid-year examinations. The remaining officers shall be elected five weeks after the mid-year examinations. They shall enter upon their duties in the second week of May.

SEC. 2—If any vacancy occurs in the offices, it shall be filled by ballot

at the next meeting of the Association or at a special meeting called for that purpose.

Article V—Committees

SECTION 1—Immediately after the election of officers, the following committees shall be appointed by the President:

1. A Committee on Membership, which shall have charge of the special effort to reach new students at the beginning of the college year, and shall follow up the work of the Reception Committee during the year, making a systematic canvass to present the object of the Association and to urge all young women of the institution to unite with it.

2. A Committee on Religious Meetings, which shall provide for all the regular devotional meetings of the Association, appoint leaders and suggest topics.

3. A Social Committee, which shall aim to cultivate the social life as fundamental to the purpose of the Association. It shall have charge of social gatherings, setting high social standards and creating a wholesome atmosphere that shall permeate the student body.

4. A Finance Committee, upon entering office, shall prepare a budget of estimated receipts and expenditures of the Association, providing

for all committees for the year, including special objects, such as Mission funds, conference delegate funds and social service work. This budget having been approved by the Cabinet shall be presented to the Association for endorsement. The Finance Committee shall see that the budget is adhered to by all committees, unless subsequent action of the Cabinet permits increase in expenditures. The Finance Committee shall further devise and carry into execution, plans for raising money and shall audit all bills. This committee shall also collect the membership fees and promote plans for systematic giving.

5. A Voluntary Study Committee, which shall provide for Mission and Bible study classes and have charge of the Foreign and Home Missionary interests of the Association.

6. A Room, Library, and Information Committee, which shall keep the Territorial Committee in touch with the work of the Association, and keep the Association supplied with the publications relating to Association work. It shall have charge of the Association library. As the Convention and Conference Committee, the Publicity Committee shall have charge of all delegations to Conferences held in connection with the Association.

7. The Extension Committee, which shall have charge of the work at the Indian Mission.

8. The Social Service Committee, which shall be responsible for the expression of the Christian life of the students through some form of helpful service. It shall study the needs of the immediate locality, and endeavor, where possible, to meet those needs. It shall have charge of the Sunday school and services and classes for the maids.

9. A Nominating Committee shall be appointed by the President one month before the annual meeting, to prepare nominations for the offices of the Association. This committee shall consist of five members, three of whom shall be members of the Cabinet, and two chosen from the voting members of the Association. No nominations shall be made from the floor at the time of election.

SEC. 2—Special committees for other purposes may be provided and their work defined by vote of the Association at any regular meeting. They shall be appointed in the same way as the standing committees.

SEC. 3.—The President and Secretary shall be *ex-officio* members of all committees.

SEC. 4—Each standing committee shall hold a regular meeting at least once a month for the consideration of its special department of Association work, and shall file a written report monthly in the Association record. Each chairman may sub-

divide her committee, and, with the consent of the President, form sub-committees among members serving regularly on another committee.

SEC. 5—The four officers, together with the chairmen of all standing committees, shall constitute the Cabinet of the Association, and shall have general management of the affairs of the Association. The Cabinet shall meet once a week, and at the call of the President when necessary.

Article VI

SECTION 1—The Association shall hold a reception for new students some time during the first two weeks of the college year.

SEC. 2—The Association shall hold business meetings at the call of the President, and meetings for the election of officers at the close of the winter term.

SEC. 3—Special meetings may be called by the President or at the written request of three members.

SEC. 4—One-fourth of the electors shall constitute a quorum.

Article VII—Debt

No debt shall be incurred by the Association.

Article VIII—Advisory Committee

NUMBER AND PERSONNEL

SECTION 1—The Advisory Committee shall be composed of from seven to nine members, two of whom may be men. This number shall include the President and Treasurer of the Association Cabinet, the remainder to be selected from the faculty members, wives of faculty, alumnae of the institution, or other Christian women who are interested in the Association. One member of the Advisory Committee may be non-resident. Only members of Protestant Evangelical Churches may become members of this committee.

ELECTION OF ADVISORY OFFICERS

SEC. 2—The nominations for the Advisory Committee in first establishing the committee shall be made by the Cabinet and voted upon at the regular business meeting of the Association. At the first election, one-third of the members shall be elected for a term of three years, one-third for two years, and one-third for one year. After the committee is established, election shall be made for three years by the Association at the regular business meeting, the nominations having been made by a committee composed of an equal number from the Advisory Committee appointed by the chairman and from

the Cabinet appointed by the President. Any vacancy occurring during the year shall be filled by the Cabinet until the next annual business meeting, when the Association shall elect to fill the vacancy for the remainder of the unexpired term. The chairman shall be designated by the President of the Association, and shall in turn appoint a Recording Secretary. The Treasurer of the Association shall act as Treasurer of the Advisory Committee.

MEETINGS

SEC. 3—The Advisory Committee shall hold four regular meetings during the college year—in October, December, March, and May—two of these meetings to be joint meetings with the Cabinet. Special meetings may be called by the chairman of the committee or by the request of the President of the Association.

DUTIES AND PREROGATIVES

SEC. 4—Each member of the Advisory Committee shall coöperate in work and prayer with some one committee of the Association. The committee shall make a thorough study of the needs of the young women in the institution, socially, physically, and spiritually, and shall work aggressively to meet these needs through the Association.

Article IX—Amendments

Notice of proposed amendments to this constitution shall be given at the previous regular meeting, and shall require for adoption a two-thirds affirmative vote of the electors present, except this Article and Article III, Section 1, which shall not be altered or repealed except by the two-thirds vote of the Association for the two consecutive years at its annual meeting. Should Article III, Section 1, be altered or repealed, the Association would forfeit its right to membership in the National Young Women's Christian Association of the United States of America, according to the constitution of the national organization, and would thereby forfeit its affiliation with the World's Student Christian Federation.

Definition

In forming the National Young Women's Christian Association of America, it was agreed to use as definition of Protestant Evangelical Churches, the Portland definition in use by the Young Men's Christian Association of North America, and as optional the statement of the action taken by the Inter-Church Conference of 1905. Printed matter containing these will be forwarded upon request to the National Board,

Young Women's Christian Association, 600 Lexington Avenue, New York.

BY-LAWS

BY-LAW I—The new and old Cabinets shall meet jointly during the intervening period and outline the policies of the work of the coming year.

BY-LAW II—The President shall preside at all business meetings of the Association. She shall appoint the chairmen of all committees, and in consultation with these chairmen shall appoint the members of the committees.

She shall see that the committees are instructed in their work as soon as possible after appointment. She shall hold the committee chairmen responsible for the work of their respective committees, and endeavor to develop a force of workers for future service. She shall have charge of the general correspondence of the Association and keep in communication with the Territorial Committee and the National Board of the Young Women's Christian Association of the U. S. A. On retiring from office, she shall present a written report covering her term of service, with recommendations concerning the future work of the Association.

BY-LAW III—The Vice-President shall share the duties of the President and in the absence of the latter shall perform her duties. She shall be chairman of the Membership Committee.

BY-LAW IV—The Secretary shall keep full minutes of all business meetings of the Association, and of the Cabinet.

BY-LAW V—The Treasurer shall have charge of the funds of the Association and shall deposit the same in a bank designated by the Cabinet. She shall collect all dues and keep an account of all receipts and disbursements, and render a written report monthly, and a general report at the annual meeting covering the receipts and expenditures of the year. The annual report shall be approved by an auditing committee appointed by the Cabinet. She may act as chairman of the Finance Committee, or be ex-officio a member.

BY-LAW VI—The Publicity Committee shall have charge of the second-hand store and the Infirmary library.

BY-LAW VII—No student deficient in academic work or in “bad standing” with the Student Government Association shall hold office in the Association.

No student shall be appointed as chairman of a standing committee of the Association while deficient

in academic work or in "bad standing" with the Student Government Association.

THE STUDENT GOVERNMENT ASSOCIATION

Foreword

With the opening of a college career, the great problem of control, and self-control in particular, seems uppermost. Aiding in the solution of this problem, with the coöperation of the faculty and the earnest work of former students, "Our Democracy," the Student Government Association of Sweet Briar College, has arisen. This Association through the nine years of its existence has stood for the maintenance of our college life.

The success of former years and of the years to come is intimately connected with the life and aim of each student who forms a unit of the democracy. Each citizen of the collegiate as well as of the non-collegiate body should realize the importance of her hearty coöperation with the actions of her government by earnest interest and truthful expression of her own opinion. The fresh inspiration of the members of the Association, gathered together, are only greater steps toward the

perfection of a system which shall stand for everything. Each individual is needed. Her value to the rest of the college is inestimable, if her idea and aim is always that of what is best for Sweet Briar College.

The observation of the rules and laws of the Association may at first seem irksome, but they become easy if we remember to uphold the highest standard. To help in the upholding of our rule, we have drawn up a constitution. A printed copy of this will be presented to you on your enrollment in the Association, of which you are a member by virtue of being a student at the College. This booklet, as we trust, will become your friend and constant guide, especially during your first weeks at Sweet Briar.

We, of the College Student Government Association, are looking forward with eagerness to the time when we shall meet and when together we will work for and love our Alma Mater.

THE RELATION OF STUDENT GOVERNMENT TO COLLEGE LIFE

ACADEMIC WORK—It is the duty of the Association to uphold the highest standard of honor in all academic work. To encourage interest in this

phase of college life, an Honor Council has been formed with representatives from each of the bodies of the Association.

CHAPEL ATTENDANCE—Attendance upon Chapel services is compulsory, but 12 "cuts" a semester are allowed for sickness and other causes. The general attitude of the members during Chapel service is under the supervision of the Association.

GENERAL CONDUCT—The college buildings should be reasonably quiet at all times. The buildings should be absolutely quiet during the scheduled "quiet hours."

The Association has also the supervision of the conduct in the Refectory.

OTHER ASSOCIATIONS—A student deficient in academic work or in "bad standing" with the Student Government Association may not hold office in any other Association.

The holding of offices in any of the Associations is regulated by the Point System.

RESOLUTION XIII

Constitution

Resolved, That all the offices held by students be divided into points, a certain number of points to each office.

One student may not hold more than fourteen points at one time.

Members of the Executive Board of Student Government may hold office in ONE other organization only.

SYSTEM OF POINTS

14 Points

President of Student Government Association.

President of Young Women's Christian Association.

President of Athletic Association.
President of Dramatic Association.

10 Points

Secretary of Student Government Association.

Editor-in-Chief of Annual.
Editor-in-Chief of Magazine.

8 Points

Business Manager of Annual.
Business Manager of Magazine.
Chairman of Red Cross.

Chairman of Current Events Club.

6 Points

Secretary of Young Women's Christian Association.

Treasurer of Young Women's Christian Association.

Treasurer of Student Government Association.

Treasurer of Athletic Association.
Executive Committee Members.

4 Points

Vice-President of Student Government Association.

Vice-President of Young Women's Christian Association.

Vice-President of Athletic Association.

Vice-President of Dramatic Association.

Secretary of Athletic Association.

Secretary of Dramatic Association.

Treasurer of Dramatic Association.

Chairman of Standing Committee.

Chairman of Temporary Committee.

President of Dramatic Club.

Staff Members of Magazine.

2 Points

Members of Dramatic Committee.

Members of Social Service Committee.

Members of Extension Committee.

RESOLUTION XIV

The Executive Committee shall elect three of its members, one of whom shall be the President of the Student

Government Association, to form, with three members of the Executive Committee of the Faculty, the College Council.

The purpose of the Council shall be to act as an intermediary body between the Faculty and the Students. All matters which are to be presented to the Executive Committee of the Faculty by the Students shall be presented through this Council. In cases of honor the Honor Council may be called in consultation. The Council may discuss topics of general college interest and offer recommendations to the Executive Committee of the Faculty or the Student Government Association.

A meeting of the College Council shall be held on the Monday before the first Wednesday of each month at twelve o'clock. Additional meetings may be called by the Faculty chairman of the Council or by the President of the Student Government Association.

THE HONOR SYSTEM

We have been able to maintain a high standard of honor at Sweet Briar, and we look to you to do your part in the future towards keeping this standard. We have an Honor Council composed of one member elected from each class, and the President of the Student Government Association. This student committee has the power to investigate and take

action in any case which comes under its observations. The final word rests with the faculty, but we are glad to say that it is seldom necessary to resort to this Supreme Court.

This system is not only in use during examination time but every bit of class work during the year is done under the same standard. Much that is winked at and overlooked in a preparatory school is strictly noticed here at Sweet Briar. Please be careful wherever your honor is concerned and there will be no question as to an Honor System. No written pledge is required as in many other schools, but the fact of your being a student at Sweet Briar and therefore a lady serves as a pledge that your work is your own.

THE ATHLETIC ASSOCIATION

Sweet Briar is ideally located for the enjoyment of splendid body-building sports in the open air. Remote enough from the cities to avoid the "effeminate influences" of artificial pleasures from which Cæsar credited the Helvetians with an escape, the school's very environment of soaring hills and level valleys promotes a desire for vigorous exercise and direct contact with the great natural elements.

The aim of organized athletics at our college has always been in harmony with this instinctive re-

sponse of the entire student body to the call of sky and hill and rolling plains. Athletics is not the all-absorbing bent of a specialized few at Sweet Briar; it is the means of relaxation and refreshment to practically every girl in the school. Competition in athletics is confined to contests between the classes of the College and Academy; this is an important feature, developing the universal spirit of interest and participation so necessary to beneficial exercise without exaggerating the importance of the contests to a nerve-racking strain, as is unfortunately the case in many inter-collegiate contests.

The Sweet Briar Athletic Association under the control of its student officers and an expert physical director, pursues as its ideal the full development of the school's advantageous environment by the establishment of model golf links, tennis courts, basket-ball courts and fields for hockey, track and general athletics and by the complete equipment of Sweet Briar Lake in swimming and boating accessories.

Already the College has nine good clay tennis courts, the first five holes of a definitely planned nine-hole link with splendid natural hazards, four out-door basket-ball courts and one in-door, well arranged fields and track, for running, jumping and field events, good hockey and lacrosse fields and a lake equipment of sixteen row

boats, boat and bath houses, beginner's swimming pen, and diving rafts for more accomplished swimmers. Much of the present equipment is entirely new, having been added by the Athletic Association during the past three years.

In the year just closed, the class of 1918 won the inter-class honors, producing the school's winning basket-ball and tennis teams; the class of 1921 winning Lake Day.

The excellent results of the Sweet Briar system is shown by the establishment of three world's records for college girls by Sweet Briar students in the past six years. These records were established in the running broad jump, the 2½-foot, 100-yard hurdles, and in the hop, skip and jump.

Student interest in all forms of healthful exercise has steadily grown since the school's establishment, and the outlook for succeeding years is so bright as to warrant our belief that Sweet Briar will become widely famed for excellent and wisely conducted athletic exercises.

CURRENT EVENTS CLUB

The lure of athletics, the demands of instructors, the glamour of the foot-lights and the countless other interests and activities that render college life both a pleasure and a strenuous undertaking, are only too prone to divert our attention from affairs of

national and universal importance. To counteract this tendency, there was organized, through the suggestion of Miss Caroline Sparrow, head of the Department of History, a club called "Current Events" to which all college students are eligible. Meetings are thereby conducted that afford an opportunity for the give and take of information on interesting topics of the day by means of short addresses by the students and by general discussions. Lecturers from outside likewise address the club upon occasions and a series of inter-class debates held during the year help to develop class spirit and ability in public speaking as well as to cultivate an intelligent understanding of contemporaneous history.

An organization of great possibilities is this, and one which is as important to the student body as the interest and support of the student body is to it. Therefore lest you forget the wide, wide world outside, lest your sense of values become unbalanced, and food conservation, our army in France or Bolshevik policies shrink in importance beside dramatic try-outs and May Queen elections, join the Current Events Club, attend faithfully the Tuesday night meetings, in Room 21, Academic Building, and keep college routine from doing to your mind what perspective does to the railroad track.

RED CROSS

Of course you are bound up heart and soul in Red Cross work, and just because you have come to college, you are not going to forget your patriotic duty, so you'll join our Red Cross organization. Surgical dressings, Christmas kits, knitting everywhere all the time, generous contributions in time and money—Sweet Briar girls have done not only their "bit" but their best for the Red Cross. And this year of 1918-1919, you are coming to help us better than best. We need you, our country needs you at Sweet Briar!

THE SWEET BRIAR MAGAZINE

The SWEET BRIAR MAGAZINE greets you! We want every girl who is now or who has ever been at Sweet Briar to feel that the magazine is *her* magazine. There are two ways to acquire that feeling. The first, that of subscribing to the magazine—you will all use, of course. It is of the second, that of writing for the magazine, that we wish especially to speak. Our magazine is of the college, for the college and by the college. That means *you* and *you* are every girl at Sweet Briar, new or old. We are looking for a lot of "new material" among the girls who are entering Sweet Briar this year, and we want you to feel that it is up to you to make the magazine a success.

THE BRIAR PATCH

If you have talked to an "old" girl, you have heard about our splendid annual, and you are brimming over with enthusiasm to see your face peering out from that great, big, jolly Freshman class and the Merry Jester or Rippler Dramatic Club, the basket-ball team and the magazine staff. You know you must wait until your Junior year to seek a position on the annual staff, but you will remember that this year's annual is edited by your sister class, and you will do all in your power by subscription, suggestion, and inventive talent to enable the class of '20 to put out the best annual ever.

THE DRAMATIC ASSOCIATION

Are you interested in dramatics? Have you ever taken part in amateur "stunts" of this kind? If you have or if you care to, while at college, try out for a chapter of "Paint and Patches," the Sweet Briar dramatic club. Anyone can belong to the Association in general by paying the annual membership fee of \$1.50, which admits members to all the plays given by the Association throughout the year. But if you wish to take part in plays yourself, come prepared to make one of the three chapters of "Paint and Patches," the Merry Jesters, the Ripplers or the Wizzards (the academy chapter). An invita-

tion to any chapter depends solely on dramatic ability, judged from "try-outs" held in the fall. But to remain a member of a chapter, it is necessary to keep up in your academic work, as well as to have dramatic ability. Any effort of yours to make good in the "try-outs" and in your studies will be more than repaid in the pleasure and experience of the work and play the Dramatic Association offers you.

TELEGRAMS

All telegrams for Sweet Briar are telephoned from Amherst. Both the Western Union and the Postal have a direct telephone connection with the college.

MAILS

Mail is neither received nor sent off on Sunday.

There are three mails each week day. The bulk of the mail arrives about 8:30 A. M. and contains mails from all points, much of which has been put off at Lynchburg during the night and early morning. Only northern mail is sent off on this train.

The mail arriving about 8:50 A. M. consists of northern and western mail only. Only southern mail is sent on this train.

The mail arriving about 3:50 P. M. consists of northern, western, and eastern mail, and from points along the Atlantic Coast. Both northern and southern mail is sent off on this train. The mail for the north is put off at Lynchburg, and held until 5:26 and then put on a northbound train.

The Post Office is in the Administration Building, where one must go to buy stamps, register letters, secure money orders or send off packages by parcel post. Letters not registered and parcels not insured are delivered from the Linen Room by the College authorities. There is a charge of from ten to twenty-five cents for bringing packages from the station to the college. Letters, but no packages, may be placed in the receptacles in the dormitories, from which they are collected by the College authorities and taken to the Post Office. The Post Office is open from 7:00 A. M. to 6:00 P. M. Week days only.

PRACTICAL POINTERS

Students' rooms are furnished with beds, chiffoniers, tables, book-cases, chairs, and rugs and the usual amount of bedding. Each student should provide herself with her own towels, and an extra blanket. Couch covers, curtains, desk lamps, easy chairs, etc., are usually obtained from the Lynchburg stores.

Chafing dishes may be used at any time EXCEPT on Monday, Tuesday, Wednesday, and Thursday evenings between 7:30 and 10:00, and any night "after lights."



Middy blouses (white) and blue or black bloomers are used in the gymnastic drills and basket-ball practice which each student is required to attend unless excused by the physician.

Bathing suits will be useful in the fall and spring.



Each student is expected to take one hour of exercise a day.



No student will be permitted to go bathing in the lake until she has a WRITTEN PERMISSION from her guardian filed with the physical director and has passed her physical examination under Dr. Harley.



The Student Government Association of the College regulates observance of quiet hours. Lights go out at 10:30 P. M., at which time absolute quiet is required. The Academy has different regulations.

Trips of College students to Lynchburg are subject to the chaperonage rules of the Student Government Association.

Express lists are posted on the Gray bulletin boards at 12:00 M. and 4:00 P. M., when packages may be called for at the "Linen Room," on First Floor Gray.



Students who are ill or indisposed may have meals sent to their rooms at a charge of twenty-five cents. Orders for meals with the cash payments for them must be placed in the boxes for that purpose in the various dormitories not later than fifteen minutes before dining room bell rings.

Orders at the Students' Bookshop are not honored until a deposit of \$15.00 for the first semester has been made. An extra \$5 stationery deposit is also customary.



"Pay Day" takes place soon after college opens, at which time every student pays the annual dues of the organization of which she has become a member. The annual fees are as follows:

| | | |
|-------------------------------------|-------|--------|
| Young Women's Christian Association | | \$1.00 |
| Student Government Association | | 1.00 |
| Athletic Association | | 5.00 |

| | |
|---------------------------|------|
| Dramatic Association..... | 1.50 |
| Sweet Briar Magazine..... | 1.50 |
| Briar Patch..... | 3.50 |
| Current Events Club..... | .50 |
| Red Cross..... | 1.00 |

A fine for each day of delayed payment is added to the above.



The Treasurer's office is open from 8:30 to 1:25 each day except Sunday for the transaction of business with the students. Jewelry or other valuables may be left with him for safe keeping. Money may be deposited with him to be withdrawn as the student desires in sums not less than one dollar.

It is inadvisable to keep money in your room except in small amounts.

The Treasurer will also furnish information about railroad travel and schedules of trains.



When parents of the students visit the college, they may see the Treasurer in the afternoon.



When students arrive at the Sweet Briar Station they will find the Sweet Briar College omnibus at the south end of the station building. The

charge between the station and college is fifteen cents. You should give the driver your trunk check and 35 cents. He will attend to bringing it up.



Communications by telephone and telegram are made through "The Linen Room."



Horses for riding and driving may be obtained from the livery stable in Amherst.



Students should read carefully the printed rules to be found in the Library regarding the use of books. Violation of rules implies a loss of Library privileges or a fine.

Read the bulletin boards! Students are held responsible for official notices posted on the bulletins.



Our musical organizations consist of the Orchestra, the Glee Club, and the Choir.

Trials for Choir and the Glee Club are held during the first two weeks in the fall. Rehearsals for choir are held for an hour Thursday evening and directly before the Sunday morning service.

Glee Club rehearsals are held Monday evenings.

Those who wish to become members of the Orchestra should apply to the leader during the first few weeks of college.



The Chapel service affords us a few minutes each day for devotional thought. Remember that talking to your neighbor not only disturbs her, but jars upon a large number within sight or sound, and detracts greatly from the otherwise sacred atmosphere of the Chapel service.



Be sure to do some work in the Young Women's Christian Association. Each member is responsible for the success of the Association work.

Attend REGULARLY and PROMPTLY your Association meetings, class meetings, and song practices.



The first class meeting of the Freshman Class is called by the Junior President, who is then President pro tem of the Freshmen until the election of their officers after six week's tests.



Do not forget that you are a Freshman at Sweet Briar College and NOT an upper-classman at your preparatory school.

No Freshman may play on a "college team."



The Senior Study is for the use of the Seniors and their guests only.

The Junior Study for the Juniors.

The Y. W. C. A. room is for everyone!



"Good advice is beyond price."—Consult an upper-classman about the things you do not understand. She will be glad to help you.



Fire Drills are held for the purpose of teaching the students to go out of the buildings in a quick, QUIET, and orderly fashion.



It is expected that the lower classmen voluntarily render certain courtesies to upper class girls. Be considerate of the rights that are justly theirs.



Remember to let Seniors pass in and out of doors first.



Remember that you represent Sweet Briar on every occasion.

COLLEGE DIRECTORY

Officers of the College

President.....Dr. Emilia Watts McVea
Treasurer and Business Manager,
Mr. William B. Dew

Student Government Association

| | |
|---------------------|---|
| President..... | Isabel Wood |
| Vice-President..... | Dorothy Wallace |
| Secretary..... | Isabel Luke |
| Treasurer..... | Florence Ives |
| Executive Committee | { Caroline Sharpe Catharine Towne Rhoda Allen Gwendolyn Barret |

Young Women's Christian Association

President..... Dorothy Neal
Vice-President..... Gwendolyn Barret
Secretary..... Marian Shafer
Treasurer..... Rosanne Gilmore

Athletic Association

President..... Florence Freeman

Dramatic Association

President.....Lucille Warwick

Current Events Club

President.....Hildegard Flanner

Red Cross

President.....Rosanne Gilmore

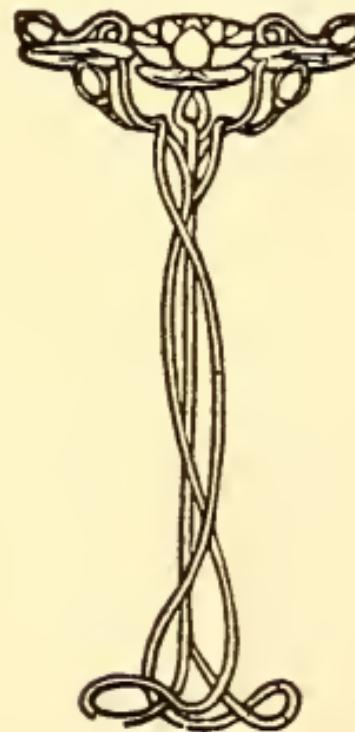
Publications

Editor-in-Chief of Briar Patch,
Maynette Rozelle

Editor-in-Chief of the Magazine,
Mary Jones Nixon

Editor of the Handbook,
Dorothy Neal

Business Managers of Handbook,
Elizabeth Hodge and Edith Durell



SCHEDULE BLANK

| PERIOD | TIME | MON. | TUES. | WED. | THURS. | FRI. | SAT. |
|--------|-------------|------|-------|------|--------|------|------|
| 1 | 8:35- 9:25 | | | | | | |
| 2 | 9:30-10:20 | | | | | | |
| 3 | 10:25-11:15 | | | | | | |
| 4 | 11:20-12:10 | | | | | | |
| 5 | 12:15- 1:05 | | | | | | |
| LUNCH | | | | | | | |
| 6 | 1:50- 2:40 | | | | | | |
| 7 | 2:45- 3:35 | | | | | | |
| 8 | 3:40- 4:30 | | | | | | |

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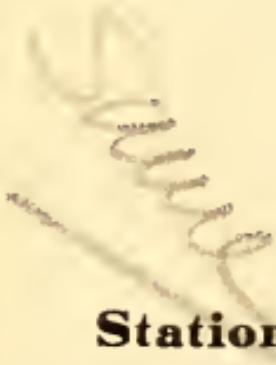
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